



## St. Anne's Primary School

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Principal: Mr. H. Duffin B.Ed. (Hons), PQH

27<sup>th</sup> November 2020

Dear Parent/Guardian,

I trust you and your families are coping well with all the challenges being presented at this difficult time.

Unfortunately, I have been identified by the Public Health Agency as a close contact of a Covid positive case. I am, therefore, legally obliged to self-isolate until Wednesday 9<sup>th</sup> December. **I do not, nor have I had, any symptoms of coronavirus and I have not received a positive test result.**

I will work from home during my period of isolation. Mrs Henry will assume my class teaching responsibilities during my absence. I will continue to liaise closely with Mrs Henry on the planning and assessment of the P7 children's progress during this period. I will also maintain regular contact with our teaching and non-teaching staff regarding operational matters.

Should you need to make contact with me, please email [hduffin422@c2kni.net](mailto:hduffin422@c2kni.net) or call 02827641429. Our school secretary and all other teachers will be available, as usual, for you to contact in case of an emergency.

St Anne's staff continue to do everything within our power to ensure the safety of our wider school community. We will continue to remain vigilant for the symptoms of Covid 19 and ask that everyone connected with St Anne's school community does the same.

Kind regards,

A handwritten signature in black ink, appearing to read 'Henry Duffin'.

Henry Duffin (Principal)