



# St. Anne's Primary School

ANNUAL REPORT  
from the  
BOARD OF GOVERNORS  
2017 – 2018

June 2018

## BOARD OF GOVERNORS FOR ST ANNE'S

The Board of Governors has overall responsibility for the effective management of the school. They are required to meet for a minimum of three times each year but in practice may meet more often than this. Their range of duties and responsibilities are diverse and would include such things as:

- Oversight of the Curriculum
- Control of the School Budget
- Provision of information to parents
- Selection of staff
- Maintenance of premises - a responsibility shared with the Education Authority
- Admissions Policy
- Fostering links with the local community and pursuing the objectives of mutual understanding

- in addition to other duties not specifically listed above.

The Board of Governors is reconstituted every four years. The current term of office expires in 2018.

## MEMBERSHIP OF ST ANNE'S PRIMARY SCHOOL BOARD OF GOVERNORS, 2017/18

Father R Butler	Trustee
Mr. Frank Casey	Trustee
Mrs. Janette Mc Henry	Trustee
Mrs Mary Rose Lynn	Trustee
Mrs. Claire Kelly (Chairperson)	E. A. Rep
Mrs. Geraldine Dickson	E. A. Rep
Mrs Majella Murray	Dept. of Ed. Rep
Mr. Dessy Henry (Vice-Chairperson)	Parents Rep
Mrs. Bronagh Marron	Teachers Rep.
Mr Henry Duffin	Principal, Secretary to B.O.G

## ST ANNE'S PRIMARY SCHOOL STAFFING COMPLEMENT, 2017/18

### Teaching Complement

Mr H Duffin: Principal

Mrs B Marron/Mrs M Black P1/2/3

Mr H Duffin / Mrs M Black: P4/5

Mrs McQuaid: P7 (Mrs Henry for Mrs McQuaid's maternity leave)

Ms Lynn: P4/5 (temporary, part time)

### Ancillary Staff

*Clerical Officer:* Mrs G McClements

*Building Supervisor:* Mr P Douthart

*Cleaners:* Mr P Douthart and Mr D Casey

*Learning Support: (Foundation)* Ms N McGuckian

*Learning Support: (SEN)* Mrs G O'Boyle, Ms M Hegarty, Ms R McNeill

*Supervisory Assistants:* Mr D Casey, Mrs A Casey

*Kitchen:* Mrs AM Watt

**ATTENDANCE**

Attendance rate of Pupils from September 2017– June 2018 was as follows:

One pupil with attendance <85%

Five pupils with attendance <90%

One P5 pupil with attendance of 100%. Achievement marked with a prize at the end of year assembly.

P1 attendance: 94.3%

P2 attendance: 91.5%

P3 attendance: 95.5%

P4 attendance: 96.2%

P5 attendance: 94.5%

P6 attendance: 96.9%

P7 attendance: 95.5%

St Anne's whole school average attendance: 95.2%

N. Ireland average primary school attendance: 95.5% (*ref. DE Statistical Bulletin 1/2018*)

**St. Anne's PTA Account Summary 2017/18**

	<b>Total</b>
Opening balance	£4025.39
Expenses	£2472.17
Income	£2016.90
Balance c/fwd	£3570.12

The main fundraisers for St Anne's PTA in 2017-18 were the Hallowe'en Disco, the Christmas Show and Raffle. PTA expenditure this year has been on props and costumes for Christmas Show, creative materials for classroom use, musical instruments, educational experiences/ trips and refreshments at school events. The staff of St Anne's wish to record their gratitude for the support given to the school by our vibrant Parent Teacher Association. As always, new members are most welcome. First meeting of the new year will be in September 2018.

## COMMUNITY RELATIONS

Knockahollet Primary School and St. Anne's Primary School.

St. Anne's are coming to the end of Year 3 in our Shared Education Signature Project with Knockahollet Primary School, building on previous collaboration and relationships through CRED and PEE programmes. We have just received confirmation of our participation in Year 4.

The programme both schools have jointly put in place focusses on the key objectives of school, parental and community relationships and collaboration. Staff have consolidated and developed previous work in WAU, Art, Physical Education, PDMU, sport, music and dance. New areas of collaboration took place this year in Art and Design, Literacy and Play Based Learning. The children have had many opportunities to work and socialise together through shared lessons in both schools, a shared topics and projects and a Shared three-day Residential to Carlingford Outdoor Adventure Centre. Parent and Community relationships are being developed through the 'Shared Cultural Night with All-Set. Further opportunities to develop these relationships are being considered for next year.

The Action Plan for Year 4 has been drafted to include more opportunities for school, parental and community involvement. The challenge going forward is to extend the relationships into the local community. There is a focus in Year 4 on developing Music through the Peace Proms event and consolidation of previous work. There will be also be a significant focus on teachers Continuing Professional Development from September 2018 to June 2020 through involvement in a Shared Education Learning Cluster with five other local schools.

More detail can be found on our website [www.stannespscorkey.com](http://www.stannespscorkey.com)

## LITURGICAL LINKS

First Confession, Confirmation and First Holy Communion were once again very successful. The benefit of extra practice for the joint school choir was evident as many commented on how the beautiful singing added to enrich the ceremony. Parents were very helpful this year providing lifts to the chapel and classroom assistants in helping with the tea after Confirmation.

The joint P7 retreat was a meaningful and excellent preparation vehicle before Confirmation. Father Butler was present and supportive of all the above events.

The "Inside Out" RSE program for Primary 7 pupils was excellent. There is an ongoing need to inform new parents of P7 pupils about the Relationships and Sexual Education program and the benefits for their child.

## SCHOOL SECURITY AND BUILDINGS

There were no incidents of vandalism or damage to school property outside school hours. One incidence of young adults being able to scale the security fencing was reported by a parent. Action has been taken to make access at the identified point of entry more difficult.

The Community Hall is being used regularly; usually two to three out of five week nights from September to Easter.

A handball wall has been installed in the Community Hall, kindly sponsored by Loughguile Credit Union, which gives children access to a skilful, non-contact game. It is hoped to offer this for community use in the coming year.

2017-18

**STAFF COURSES AND TRAINING**

<b>Date</b>	<b>Course</b>	<b>Person Attending</b>
28-29/08/17	Training and preparation Days	All teaching staff
30/8/17	ASD awareness training	All teaching staff and classroom assistants
31/8/17	Anaphylaxis and Epilepsy training	All staff working with children
27/9/17	SDD Barriers to Learning	All teaching staff
07/11/17	C2K Inspire (ICT)	Mr Duffin
09/11/17	C2K Clerical course	Mrs McClements
14/11/17	C2K manager training	Mr Duffin
15/11/17	Managing challenging behaviour	All teaching staff
5/12/17	SIMS admissions training	Mrs McClements
22/12/18	SDD	All staff
10/1/18	Online safety briefing	Mr Duffin
05/01/18	Training and preparation day	All teaching staff
15/01/18	Safeguarding DDT training	Mr Duffin
17/01/18	Literacy CPD (non fiction)	Mr Duffin and Mrs Henry
19/01/18	SESP Planning for Art week	Mrs Black and Mrs Gaston (KPS)
25/01/18	Foundation stage co-ordinator training	Mrs Marron
25/01/18 (evening)	Parish Child Safeguarding and CP course	Mr Duffin
06/02/18	Literacy KS2-3 project	Mr Duffin
07/02/18	Shared Art planning	Mrs Black and Mrs Gaston (KPS)
08/02/18	Maths KS2-3 project	Mr Duffin
06/03/18	SEND0 briefing	Mr Duffin
21/03/18	i-Procurement training	Mrs McClements
29/03/18	SDD	All teaching staff
16/04/18	NSSI Hub training	Mr Duffin
18-19/4/18	Playful Learning in Practice	Mrs Marron and Mrs Black
25/04/18	Child Protection and Safeguarding training	All school staff
26/04/18	PLIP planning	Mrs Marron and Mrs Black
30/04/18	NSSI Hub training	Mr Duffin
08/05/18	SDD	All teaching staff
10/05/18	Playful Learning in Practice	Mrs Marron and Mrs Black
14/05/18	NSSI Hub training	Mr Duffin
15/05/18	SIMS training	Mrs McClements
21-22/05/18	NSSI Hub training	Mr Duffin
29/05/18	SDD	All teaching staff
11-12/06/18	NSSI Hub training	Mr Duffin
18/06/18	NSSI Hub training	Mr Duffin
25-26/06/18	NSSI Hub training	Mr Duffin

## **ENROLMENT and TRANSITION**

9 pupils were enrolled to Primary 1 for September 2018. 12 pupils transferred to second level education in June. We have an enrolment of 65 for September 2018, a decrease of 3 pupils from September 2017.

The destination of pupils who transferred to second level education is as follows:

Cross & Passion College, Ballycastle	8
St. Louis Grammar, Ballymena	3
Our Lady of Lourdes Ballymoney	1

## **CATHOLIC ETHOS**

The Parish Retreat was very successful and is a good opportunity to meet P7 pupils from the other Parish school.

Catholic Schools week was a great success with even more Grandparents attending than last year. Father Butler blessed St Brigid's crosses and as always was very attentive to the children during preparation for the sacraments.

The school carried out a number of charity fundraising activities over the year including World Book Day activities, lenten fundraising, Bun Sales, A 'Red' Day and individual donations from parents. Altogether £643.90 was raised. Donations were made of £600 each to Sr. Patricia in Peru and Trocaire, which included monies raised for charity in previous years.

## **SPECIAL EDUCATIONAL NEEDS**

The school provides in-class and withdrawal learning support for children who need help to overcome their barriers to learning. This support is provided by LTSS support teachers and through extra support for targeted children in class. Teacher withdrawal of targeted children was possible during the 2017-18 year through use of one half day of principal's release time. Plans are being drawn up for targeted withdrawal support for the 2018-19 academic year.

**Extra curricular clubs (before/after school hours)**

St Anne's Board of Governors had expressed a wish to develop more opportunities for after school activities. It was hoped these activities would be self-financing, but would be supported by surplus from last year and St Anne's Support Group if necessary.

A breakdown of income and expenditure for Breakfast and after school clubs is detailed below

CLUB	NO. OF CHILDREN ATTENDING	AMOUNT COLLECTED TO END JUNE	DEDUCTIONS TO END JUNE	SURPLUS/ DEFICIT
<i>Surplus from 2016-17</i>				£154.50
After School hurling/camogie/cross country	14 approx. per week	£355	£461	-£106
After school Irish club	Approx 8 per week	£163	£175	-£12
After school handball/Multisports/Tabletennis	Approx 20 per week	£246	£200	£46
Homework club	Approx 2 per week	£29	£105.56	-£76.56
Waiting room	Average 3 per day	£362	£852.60	-£490.60
Breakfast Club	Average 5 per day	£1666	£2131.08	-£465.08
<i>Total Surplus/Deficit for 2017-18</i>				-£949.74

In light of deficits recorded, some activities will be amended whilst some, unfortunately, will be discontinued for the 2018-19 year.

**SCHOOL ACTIVITIES 2017-18**

September

- Brain Gym for P7
- Curricular hurling with Dominic McKinley
- Tempest photography
- P4/5 swimming
- Chutney making project, supported by Bernie, Anne and Angela.
- Board of Governors meeting
- Pupil of the Week Assemblies
- P7 teacher interviews
- Fire Drill

October

- Brain Gym for P7
- P1 Photo for Ballymoney Times
- Curricular PE support from Ulster Council GAA (KS1)
- Curricular hurling with Dominic McKinley

2017-18

Mass for New School Year  
Pupil of the Week Assemblies  
Tempest school photographer  
Curricular hurling with Dominic McKinley  
P4/5 swimming  
Music Support with Mr Pat Black (CPC)  
P1 to P6 Parent/Teacher interviews  
Halloween Disco  
CPC student placement  
School Meal Census

November

ETI Monitoring Inspection of SESP activity with KPS  
Curricular PE support from Ulster Council GAA (KS1)  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Homework club  
Pupil of the Week Assemblies  
P1 –P7 Flu injections  
Curricular PE support from Active Communities  
Active Communities After Schools Basketball Club  
P6/7 Swimming  
P1 to P3 Shared PE with KPS  
Brain Gym for P7 (Mrs McQuaid)  
C2k training  
Indoor Hurling  
Anti-Bullying Week  
PTA meetings  
P7 treat  
Stranmillis Teacher Training College student observation days  
Shared Carol Singing practices  
Music Support with Mr Pat Black (CPC)

December

Mrs Mc Quaid maternity leave  
Curricular PE support from Ulster Council GAA (KS1)  
Indoor Camogie  
Flahavans Primary Schools' Cross Country race: Coleraine  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Homework club  
Pupil of the Week Assemblies  
Confession P4 – P7  
Staff CPD  
St Patrick's Taster Day



2017-18

CPC drama day for P6/7 pupils  
P6/7 Swimming  
Music Support with Mr Pat Black (CPC)  
Radio Cracker performance with KPS  
P6/7 choir performance in Seamus Heaney Homeplace, with EA.  
Christmas Concert, music support from Mr Pat Black (CPC)  
P1 New Enrolment Open Afternoon

January

Whole school trip to Grand Opera House to see Cinderella, supported by PTA  
Curricular PE support from Ulster Council GAA (KS1)  
P6/7 swimming  
Curricular Rugby support with Ulster Rugby  
Board of Governors meeting  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Pupil of the Week Assemblies  
Homework club  
Flahavans Primary Schools' Cross Country race: Limavady  
Our Lady of Lourdes taster day  
Mr Mc Clean (CPC) to visit P7 pupils  
Mr Rafferty (SLG) to visit P7 pupils  
Mrs Ward (St Patricks College) to visit P7 pupils  
Cumann na mBunscoil Indoor Football  
Enrolment deadline  
Credit Union Quiz  
Catholic Schools Week  
Grandparents Day assembly P1 – P7  
Transfer results  
P7 Transfer interviews

February

St Brigid's Day Mass  
Curricular PE support from Ulster Council GAA (KS1)  
Cumann na mBunscoil quiz  
Swimming P6/7  
Children's Mental Health Week  
P6 Parents' Transfer meeting  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Pupil of the Week Assemblies  
Irish News Critical Media Literacy project  
Homework club  
After Schools Multisports/Table Tennis club P2 to P7

2017-18

Active Communities PE support  
Brain Gym for P6 (Mrs Henry)  
P6/7 CPC visit  
P6/7 to RADAR Centre  
Shared Education Icebreaker Day  
P6/7 Shared Hurling/Hockey with KPS  
First Confession Choir Practices  
CPC student placement  
Safer Internet Day  
Music Support with Mr Pat Black (CPC)  
Stranmillis Teacher Training College student placement

March

World Book Day activities  
Curricular PE support from Ulster Council GAA (KS1)  
Pancake making with Anne and Bernie  
NI Fire and Rescue visit  
P6/7 Shared Hurling/Hockey with KPS  
Brain Gym for P6 (Mrs Henry)  
Pupil of the Week Assemblies  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Homework club  
Fire Drill  
St Patrick's Day Ceilidh with Mr Pat Black (CPC)  
Service of Light and Commitment  
P6/7 swimming  
P3 First Penance practices with St Patrick's  
First Penance  
Trocaire/Sr Patricia fun fundraising activities

April

P7 retreat  
Curricular PE support from Ulster Council GAA (KS1)  
Board of Governors meeting  
All Sett with Knockahollet P.S.  
After Schools Music Club for P1 to P7  
Pupil of the Week Assemblies  
Outdoor Hurling and Camogie  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Homework club  
Active Communities PE support  
Confirmation practices with St Patrick's  
P6/7 swimming  
After Schools Hurling/Camogie

2017-18

Choir Practices for Confirmation  
Brain Gym for P6 (Mrs Henry)  
Active Communities After schools clubs for P2 to P7  
P1 nurse visit  
Easter Confessions for P3 to P7  
RNLI Water Safety lesson  
Confirmation  
Shared Education Art Week with KPS

May

Swimming for P7 and P3  
Curricular PE support from Ulster Council GAA (KS1)  
Scholastic Book Fair  
Violin tutor ear tests for new students  
Pupil of the Week Assemblies  
After schools Athletics for P2 to P7  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club  
Waiting room for P1 and P2 pupils  
Brain Gym for P6 (Mrs Henry)  
Homework club  
RSE: P7 "Inside Out"  
Active Communities PE support  
First Communion Choir practices  
Waterbus visit  
P3 swimming begins  
Standardised testing week  
Outdoor hurling  
Outdoor camogie  
P7 to Streetwise safeguarding and safety event  
Fundamental skills P1 – P3 (Mark: J Dunlop Centre)  
P7 Shared Residential to Carlingford, with KPS  
P6 to CPC STEM day  
Communion Choir Practices  
All Sett with Knockahollet P.S.

June

P4 – P7 Trip to Jet Centre (cinema and bowling, supported by PTA)  
Curricular PE support from Ulster Council GAA (KS1)  
HSE NI Farm Safety workshops  
P1 - P3 trip to Rosepark Farm(supported by PTA)  
JDLC Swimming Gala  
All Sett evening performance with Knockahollet P.S.  
Cumann na mBunscoil outdoor football competition  
Irish Language after schools club  
Cross country after schools club  
Hurling/camogie after schools club

2017-18

Waiting room for P1 and P2 pupils  
Brain Gym for P6 (Mrs Henry)  
Homework club  
Fire Drill  
First Communion Choir practices  
First Communion  
Chronicle Leavers photo  
Active Communities PE support  
P7 to CPC assessment day  
P7 to Our Lady of Lourdes induction event  
P7 Gold Award Swim  
P6 to SLG for STEM day  
St Anne's Sports Day  
Induction for new P1s  
Board of Governors meeting  
Fainne airgid assessments  
Parents meeting  
School Reports  
Pupil of the Week Assemblies  
Celebrating success assembly  
Leavers Mass

#### CONCLUSION FROM BOARD OF GOVERNORS

As we come to the end of another school year, we are pleased to publish our Annual Report. You will note the many and varied activities being carried out in the school and outside school hours. Without the support of teachers, assistants and parents, including the wider community, it would not be possible to undertake such a wide range of activities. We are extremely thankful to you all for your support and commitment throughout the year.

We would also like to thank the staff and parents of our Shared Education partner school, Knockahollet Primary School. We have a very good working relationship with Knockahollet and we look forward to continuing that over the coming years.

A special word of thanks to all those who help out with our after school activities. We are sure you will agree that the wide range of activities provide an enriched learning environment which ensures an enjoyable learning experience for all our children. We look forward to your continued support in the years ahead.

Signed Claire Kelly  
*Chairperson of Board of Governors*